

Ref. No : MSU/ADM/AR/002

Date :18th June 2024**OFFICE ORDER****Subject: Appointment of Public Information Officer (PIO) and First Appellate Authority.**

In compliance with the RTI Act, 2005, the university shall appoint and officer as First Appellate authority, Public Information Officer and Assistant Public Information Officer.

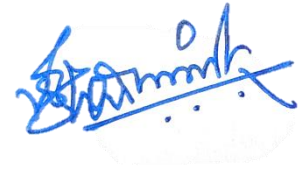
With the approval of competent authority, the university is appointing the following officers for the above mentioned posts:

Sr. No.	Particulars	
Nodal Officer : Dr. Siddhartha Shankar- Dy. Registrar		
1.	Mr. Rishi Thapa Assistant Registrar- Admissions & Operation	Public Information Officer (PIO)
2.	Ms. Bhagawati Panthi Manager – Human Resources	Assistant Public Information Officer (APIO)
3.	Dr. Amiya Singh Vice-Chancellor (In-charge)	First Appellate Authority

Note:

1. RTI will be forwarded by Nodal Officer to PIO U/S 5(4) of RTI Act 2005.
2. PIO to send information to the RTI applicant directly within the stipulated period.
3. Copy of the letter be sent to the office of nodal officer RTI so that the status of RTI can be updated.

This will supersedes all previous order of same kind.

**Assistant Registrar (Acad. & QA)****To,**

All Concerned Members

Copy To:

1. PA/PS to Hon'ble Chancellor/Pro-Chancellor, MSU- for kind Information.
2. Pro-Vice Chancellor, MSU.
3. All Deputy Registrars/Assistant Registrars, MSU.
4. All Assistant Deans/HoDs/PICs, MSU.
5. All Sr. Managers/Managers, MSU.
6. IT Section – To upload at university website.