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Medhavi Skills University

Policy on Minimisation of disposable items extended to suppliers

W.e.f.: 26th November 2024

The purpose of this policy is to extend the University's waste minimisation, resource efficiency, and sustainability practices to its suppliers, vendors, contractors, consultants, and service providers.

The policy encourages suppliers to reduce waste generation, minimise unnecessary packaging, conserve natural resources, improve energy and water efficiency, and adopt environmentally responsible manufacturing, transportation, delivery, and service practices throughout the supply chain.

Scope

This policy applies to:

- All suppliers, vendors, contractors, manufacturers, distributors, consultants, and third-party service providers supplying goods and services to the University.
- Suppliers of laboratory materials, office consumables, IT equipment, furniture, food products, construction materials, and maintenance services.
- University departments involved in procurement, supplier selection, contract management, inventory management, and vendor evaluation.

Objectives

The University shall strive to:

1. Encourage suppliers to minimise waste generation throughout their operations.
2. Promote reduction of unnecessary packaging and disposable materials.
3. Encourage the use of reusable, recyclable, biodegradable, and environmentally friendly packaging.
4. Promote efficient use of raw materials, water, and energy during production and delivery.
5. Integrate sustainability criteria into procurement and supplier-selection processes.
6. Encourage environmentally responsible transportation and logistics practices.
7. Promote products with longer service life, durability, repairability, and lower environmental impact.
8. Build long-term partnerships with suppliers committed to sustainable business practices.

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9. Support achievement of SDG 12 through responsible procurement and sustainable supply-chain management.

Guidelines

Sustainable Packaging

- Suppliers shall minimise excessive packaging and avoid unnecessary single-use plastic materials.
- Preference shall be given to reusable, recyclable, biodegradable, or compostable packaging materials.
- Returnable packaging systems shall be encouraged wherever practicable.

Resource Efficiency

- Suppliers are encouraged to adopt efficient manufacturing and service processes that reduce the consumption of raw materials, water, and energy.
- Measures shall be taken to minimise production waste and maximise resource recovery.
- Resource efficiency shall be promoted throughout the product life cycle.

Environmentally Responsible Products

- Suppliers should provide products with longer service life, higher durability, repairability, and lower environmental impact.
- Preference shall be given to products manufactured using recycled or sustainably sourced materials.
- Environmentally preferable alternatives should be offered wherever technically and economically feasible.

Sustainable Transportation and Delivery

- Suppliers should optimise transportation routes and delivery schedules to reduce fuel consumption and emissions.
- Consolidated deliveries shall be encouraged.
- Unnecessary partial shipments should be avoided wherever possible.

Waste Management

- Suppliers shall maintain appropriate waste segregation, recycling, recovery, and environmentally sound disposal practices.
- Hazardous waste generated during manufacturing or supply activities shall be managed in accordance with applicable regulations.
- Records of significant waste reduction and recycling initiatives should be maintained wherever applicable.



Supplier Compliance

- Suppliers may be required to demonstrate compliance with environmental laws and sustainable business practices.
- Environmental performance may be considered during supplier evaluation and contract renewal.
- Suppliers shall cooperate with reasonable University requests for sustainability-related information.

Awareness and Collaboration

The University shall encourage dialogue, collaboration, and continuous improvement initiatives with suppliers to promote sustainable procurement, waste minimisation, resource efficiency, and environmental responsibility.

Vendor Sustainability Clauses

The following sustainability clauses may be incorporated into purchase orders, tenders, contracts, and vendor agreements:

Waste Minimisation Clause

Vendors shall take reasonable measures to minimise waste generated during production, packaging, transportation, installation, and service delivery.

Sustainable Packaging Clause

Vendors shall minimise packaging materials and avoid unnecessary single-use plastics.

Resource Efficiency Clause

Vendors shall promote efficient use of energy, water, raw materials, and natural resources.

Environmental Compliance Clause

Vendors shall comply with all applicable environmental laws, regulations, standards, and statutory requirements.

Hazardous Waste Clause

Vendors handling hazardous materials shall ensure proper storage, treatment, transportation, and disposal.

Sustainable Product Clause

Suppliers shall, wherever practicable, offer durable, repairable, recyclable, and energy-efficient products.



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Transportation Clause

Vendors shall make reasonable efforts to optimise transportation and reduce emissions.

Supplier Information Clause

The University may request documentation related to environmental and sustainability practices.

Non-Compliance Clause

Persistent failure to meet agreed sustainability requirements may be considered during vendor evaluation and future procurement decisions.

Continuous Improvement Clause

Suppliers are encouraged to periodically improve environmental, social, and resource-efficiency practices.

Supplier Sustainability Expectations

Waste Reduction

Minimise waste generation and promote reuse, recycling, and recovery.

Packaging

Reduce packaging and prefer reusable, recyclable, biodegradable, or compostable materials.

Energy Efficiency

Promote energy-efficient production systems, equipment, and operations.

Water Conservation

Reduce unnecessary water consumption and encourage responsible water-management practices.

Raw Materials

Encourage efficient use of materials and preference for sustainable or recycled sources.

Product Sustainability

Provide durable, repairable, recyclable, and environmentally responsible products.

Transportation

Optimise logistics and delivery schedules to minimise environmental impacts.

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Chemical Management

Handle chemicals and hazardous substances responsibly and in compliance with regulations.

Legal Compliance

Maintain compliance with applicable environmental laws and regulations.

Continuous Improvement

Demonstrate ongoing efforts to improve environmental performance and sustainability outcomes.

Responsibilities

- Purchase and Procurement Committee Integrate sustainability criteria into procurement processes.
- Include environmental clauses in contracts and purchase orders.
- Communicate relevant sustainability expectations to suppliers.

Suppliers, Vendors, and Contractors

- Comply with University sustainability expectations.
- Reduce unnecessary packaging and disposable materials.
- Supply environmentally responsible products and services.
- Follow environmental laws and regulations.
- Cooperate with the University in achieving sustainable procurement objectives.

Awareness and Engagement

The University shall conduct supplier engagement programs, procurement workshops, awareness drives, and stakeholder consultations to promote waste minimisation, sustainable packaging, responsible resource use, and environmentally responsible supply-chain practices.

Suppliers shall be encouraged to adopt innovation, technology, and best practices to improve environmental performance and resource efficiency.

Compliance and Monitoring

Suppliers are expected to comply with the principles outlined in this policy and all applicable environmental legislation.

Where appropriate, suppliers may be evaluated based on:

- Waste minimisation practices
- Packaging reduction initiatives



- Resource efficiency measures
- Environmental compliance
- Sustainable product availability
- Recycling and recovery performance
- Transportation and logistics efficiency

Persistent non-compliance may be considered during supplier performance assessment, contract renewal, or future procurement decisions.

Policy Review

This policy shall be reviewed every three years, or earlier as necessary, to ensure its continued relevance and effectiveness.

